

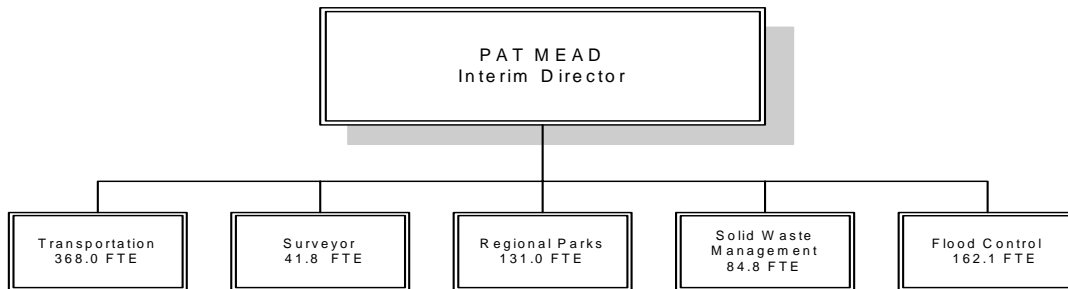
# PUBLIC WORKS

## Patrick J. Mead

### MISSION STATEMENT

The San Bernardino County Department of Public Works provides a broad range of services and infrastructure that helps to produce safe and desirable communities for the County's residents. Areas of responsibility include Roads, Traffic, Flood Control, Storm Water Quality, Water Conservation, Solid Waste services, County Surveyor functions, as well as Regional Park facilities and programs.

### ORGANIZATIONAL CHART



### SUMMARY OF BUDGET UNITS

2004-05						
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Revenue Over/ (Under) Exp	Staffing
<b>Regional Parks Division:</b>						
Regional Parks	7,189,007	6,129,148	1,059,859			117.1
County Trail System	2,210,871	2,249,259		(38,388)		4.0
Proposition 12 Projects	2,899,896	3,065,672		(165,776)		-
Proposition 40 Projects	5,745,820	5,551,538		194,282		-
Moabi Boat Launching Facility	1,072,792	1,117,174		(44,382)		-
Glen Helen Amphitheater	1,286,609	1,132,506		154,103		-
Hyundai Pavilion Improvements	215,009	30,000		185,009		-
Park Maintenance/Development	760,573	180,000		580,573		-
Calico Ghost Town Marketing Svcs	400,631	381,900		18,731		1.0
Off-Highway Vehicle License Fee	128,012	40,000		88,012		-
Park Snack Bars	67,603	76,000			8,397	1.3
Camp Bluff Lake	292,594	328,650			36,056	7.6
<b>Surveyor Function:</b>						
Surveyor	3,563,358	3,563,358	-			41.8
Survey Monument Preservation	461,503	125,160		336,343		-
<b>Transportation Division:</b>						
Road Operations	75,312,457	59,938,842		15,373,615		368.0
Caltrans Contract	155,920	4,868		151,052		-
Etiwanda Interchange Improvement	106,917	47,634		59,283		-
High Desert Corridor Project	888,100	756,539		131,561		-
Facilities Development Plans	4,528,964	1,058,806		3,470,158		-
Measure I Program	19,991,524	10,583,625		9,407,899		-
<b>Solid Waste Mgmt Division:</b>						
Operations	56,353,012	56,580,789			227,777	84.8
Site Closure and Maintenance	20,038,427	13,323,915			(6,714,512)	-
Site Enhancement and Expansion	21,897,101	8,375,716			(13,521,385)	-
Groundwater Remediation	9,832,790	9,089,463			(743,327)	-
Environmental Remediation	2,501,000	2,377,030			(123,970)	-
<b>SUB-TOTAL</b>	<b>237,900,490</b>	<b>186,107,592</b>	<b>1,059,859</b>	<b>29,902,075</b>	<b>(20,830,964)</b>	<b>625.6</b>
<b>Flood Control District:</b>						
Consolidated Funds	107,787,767	59,387,002		48,400,765		162.1
Equipment Fund	1,956,905	1,435,000			(521,905)	-
<b>GRAND TOTAL</b>	<b>347,645,162</b>	<b>246,929,594</b>	<b>1,059,859</b>	<b>78,302,840</b>	<b>(21,352,869)</b>	<b>787.7</b>

**Note:** The Flood Control District is reported separately in the Special Districts Budget Book.



## Regional Parks

### DESCRIPTION OF MAJOR SERVICES

The Regional Parks Division is responsible for the operation and maintenance of nine regional parks located throughout the County. These parks, which encompass approximately 9,000 acres, are as follows: Prado (Chino), Cucamonga-Guasti (Ontario), Glen Helen (San Bernardino), Mojave River Forks (Summit Valley), Mojave Narrows (Victorville), Moabi (Needles), Lake Gregory (Crestline), Yucaipa, and Calico Ghost Town (Yermo). The division also oversees the operation of 180 acres at the Big Morongo Canyon Wildlife Preserve in Morongo Valley. Together, these parks offer open space, trails, camping, swimming, fishing, picnicking, equestrian activities, playing fields, and other recreational opportunities to the public. The division sponsors special cultural, educational and promotional events through the use of park resources and contractual agreements with private, non-profit, and other public entities.

### BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Estimate 2003-04	Proposed 2004-05
Total Appropriation	6,363,461	6,766,471	6,764,690	7,189,007
Departmental Revenue	5,728,337	5,812,110	6,005,225	6,129,148
Local Cost	635,124	954,361	759,465	1,059,859
Budgeted Staffing		117.1		117.1

#### Workload Indicators

##### Attendance:

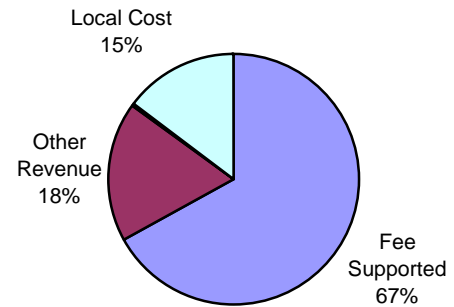
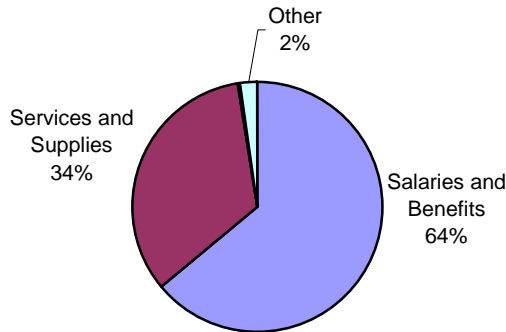
Calico Ghost Town	314,531	346,300	317,000	321,000
Moabi	295,206	331,700	306,000	309,000
Glen Helen	528,855	653,000	535,100	537,000
Mojave Narrows	79,604	86,000	81,000	82,000
Prado	266,501	281,000	267,500	269,000
Cucamonga - Guasti	149,765	160,700	150,500	152,000
Yucaipa	301,135	331,000	310,000	313,000
Lake Gregory	281,201	293,000	283,000	285,000
Mojave River Forks	10,368	12,000	11,400	12,000
Total Attendance	2,227,166	2,494,770	2,261,500	2,280,000

The decrease in workload indicators for FY 2004-05 is due to the method of which attendance is now being determined. The FY 2004-05 budgeted attendance reflects a more finite count while the previous year's budgeted amount was based on a formula that estimated attendance by the approximate visitors per car.



# 2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

## 2004-05 BREAKDOWN BY FINANCING SOURCE



GROUP: Econ Dev/Public Svc  
 DEPARTMENT: Public Works - Regional Parks  
 FUND: General

BUDGET UNIT: AAA CCP  
 FUNCTION: Recreation & Cultural Services  
 ACTIVITY: Recreational Facilities

### ANALYSIS OF 2004-05 BUDGET

	A	B	C	D	E	B+C+D+E F	G	F+G H
	2003-04 Year-End Estimates	2003-04 Final Budget	Cost to Maintain Current Program Services (Schedule A)	Board Approved Adjustments (Schedule A)	Impacts Due to State Budget Cuts (Schedule B)	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule C)	2004-05 Proposed Budget
<b>Appropriation</b>								
Salaries and Benefits	4,285,724	4,347,778	249,618	-	-	4,597,396	-	4,597,396
Services and Supplies	2,430,572	2,255,999	69,448	(115,723)	(103,184)	2,106,540	319,953	2,426,493
Central Computer	21,294	21,294	5,339	-	-	26,633	-	26,633
Transfers	157,500	155,400	-	-	-	155,400	3,485	158,885
Total Exp Authority	6,895,090	6,780,471	324,405	(115,723)	(103,184)	6,885,969	323,438	7,209,407
Reimbursements	(130,400)	(14,000)	-	-	-	(14,000)	(6,400)	(20,400)
Total Appropriation	6,764,690	6,766,471	324,405	(115,723)	(103,184)	6,871,969	317,038	7,189,007
<b>Departmental Revenue</b>								
Use of Money & Prop	1,235,400	1,180,800	-	-	-	1,180,800	77,700	1,258,500
Current Services	4,720,600	4,582,310	-	-	-	4,582,310	252,738	4,835,048
Other Revenue	34,600	49,000	-	-	-	49,000	(13,400)	35,600
Other Financing Source	14,625	-	-	-	-	-	-	-
Total Revenue	6,005,225	5,812,110	-	-	-	5,812,110	317,038	6,129,148
Local Cost	759,465	954,361	324,405	(115,723)	(103,184)	1,059,859	-	1,059,859
Budgeted Staffing		117.1	-	-	-	117.1	-	117.1



DEPARTMENT: Public Works - Regional Parks  
 FUND: General  
 BUDGET UNIT: AAA CCP

## SCHEDULE A

## MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
<b>2003-04 FINAL BUDGET</b>	<b>117.1</b>	<b>6,766,471</b>	<b>5,812,110</b>	<b>954,361</b>
<b>Cost to Maintain Current Program Services</b>				
Salaries and Benefits Adjustments	-	249,618	-	249,618
Internal Service Fund Adjustments	-	74,787	-	74,787
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>324,405</b>	<b>-</b>	<b>324,405</b>
<b>Board Approved Adjustments During 2003-04</b>				
30% Spend Down Plan	-	(115,723)	-	(115,723)
Mid-Year Board Items	-	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>(115,723)</b>	<b>-</b>	<b>(115,723)</b>
<b>Impacts Due to State Budget Cuts</b>	<b>-</b>	<b>(103,184)</b>	<b>-</b>	<b>(103,184)</b>
<b>TOTAL BASE BUDGET</b>	<b>117.1</b>	<b>6,871,969</b>	<b>5,812,110</b>	<b>1,059,859</b>
<b>Department Recommended Funded Adjustments</b>	<b>-</b>	<b>317,038</b>	<b>317,038</b>	<b>-</b>
<b>TOTAL 2004-05 PROPOSED BUDGET</b>	<b>117.1</b>	<b>7,189,007</b>	<b>6,129,148</b>	<b>1,059,859</b>

## SCHEDULE B

DEPARTMENT: Public Works - Regional Parks  
 FUND: General  
 BUDGET UNIT: AAA CCP

## IMPACTS DUE TO STATE BUDGET CUTS

Brief Description of State Budget Cuts	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
Services and Supplies	-	(103,184)	-	(103,184)
Budgeted costs for park maintenance have been reduced to offset the reduction in local cost resulting from state budget impacts. See Department recommended funded adjustment #1 for restoration.				
<b>Total</b>	<b>-</b>	<b>(103,184)</b>	<b>-</b>	<b>(103,184)</b>



## SCHEDULE C

DEPARTMENT: Public Works - Regional Parks  
 FUND: General  
 BUDGET UNIT: AAA CCP

## DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

Brief Description of Program Adjustment		Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Services and Supplies * Restoration of park maintenance budget reduced as a result of the state budget impact (\$103,184). * Restoration of budget cuts to park maintenance & fish purchases implemented in FY 2003-04 (\$135,150). * Increase of \$30,000 for additional purchases of fish to stock the parks' lakes. * Increase of \$20,000 for additional telephone service, FAS lines, and automated attendance. * Increase of \$13,500 for additional rowboats and pedal boats. * Increase of \$11,000 for additional vehicle charges. * Various other increases totaling \$7,119.	-	319,953	-	319,953
3.	Transfers A slight increase in transfers due to additional EHAP charges.	-	3,485	-	3,485
4.	Reimbursements The Senior Meals Luncheon program at Lake Gregory Regional Park has expanded its services to provide two meals each month as compared to one previously. Therefore, reimbursements from the Department of Economic and Community Development are expected to be greater than in FY 2003-04.	-	(6,400)	-	(6,400)
5.	Revenue From Use of Money and Property An anticipated increase in revenues from concessionaires, primarily from the opening of the newly renovated Calico Restaurant.	-	-	77,700	(77,700)
6.	Current Services Revenue This increase is primarily due to the addition of 70 new hookup camping sites at Moabi Regional Park and 10 new hookups at Calico Regional Park.	-	-	252,738	(252,738)
7.	Other Revenue Taxes sales to the public are being reduced due to the sale of antiquated equipment during FY 2003-04.	-	-	(13,400)	13,400
<b>Total</b>		-	317,038	317,038	-



## SCHEDULE D

DEPARTMENT: Public Works - Regional Parks  
 FUND: General  
 BUDGET UNIT: AAA CCP

## POLICY ITEM REQUESTS

Ranking	Brief Description of Policy Item	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1	Trails Maintenance - Additional staff and equipment <p>The Regional Parks Division is responsible for a trail inventory that includes over 20 miles of hiking/biking and equestrian trails throughout San Bernardino County. The grant funded trail projects require a 20 year commitment for operations and maintenance. To meet this commitment, the division is in need of a Park Ranger II and a 4-wheel drive maintenance truck to patrol and maintain the County's trail system. This is essential for ensuring the public's safe use of the trails. An unsafe and poorly maintained trail system would diminish the public's enjoyment, and could negatively impact the prospects of receiving future grant funding. Approval of this policy item would increase the General Fund support that Regional Parks currently receives and transfers to the Trails Program. The total cost of this request for FY 2004-05 is \$132,055, which includes a one time cost of \$65,000 for the truck purchase. Therefore, the ongoing cost of this item would be \$67,055 per year (effective FY 2005-06) for the Park Ranger II and the operations/maintenance costs related to the truck.</p>	1.0	132,055	-	132,055
2	Increased Support for the Trails Program <p>The Trails Program is a Board mandated program that has been in existence for 5 years. In FY 1999-00, the Board approved an annual \$130,098 General Fund contribution to support this program. Since that time, the Regional Parks Division has not received any increases in General Fund support for additional staffing, operations or maintenance costs. Due to MOU, retirement, and workers' compensation adjustments, costs to maintain the program will be increasing by \$16,418 in FY 2004-05 just for salaries and benefit alone. Some of these costs can continue to be covered by grant funds that allow for project management and administrative expenses. However, there is still a need for additional support for overhead, maintenance, office administration, and financial budgeting/tracking. This policy item requests a \$50,000 increase in General Fund support to bridge the gap between the current funding level and the actual costs to operate the program.</p>	-	50,000	-	50,000
<b>Total</b>		<u>1.0</u>	<u>182,055</u>	<u>-</u>	<u>182,055</u>

## SCHEDULE E

DEPARTMENT: Public Works - Regional Parks  
 FUND: General  
 BUDGET UNIT: AAA CCP

## FEE REQUEST SUMMARY

Brief Description of Fee Request	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
Language change to length of stay for Recreation Vehicles (RV) at Prado Regional Park <p>Section 16.0223(e)(3)(D) of the County code allows park visitors to use the RV sites at Prado for up to a maximum of five months during a six month period. The Regional Parks Division is requesting that the length of stay be modified to a maximum of one month separated by a minimum of two weeks when the camper unit is removed from the Park. The actual fee amount will remain at \$400 per month; consequently, approval of this request will have no financial impact.</p>	-	-	-	-
<b>Total</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

